1. Project Overview

This section of the Project Management Plan provides an overview of the purpose, scope and objectives of the project for which the Plan has been written, the project assumptions and constraints, a list of project deliverables, a summary of the project schedule and budget, and the plan for evolving the Project Management Plan.

< compose a brief summary as describe above.>

1.1 Purpose, Scope, and Objectives

<summarize the project purpose, scope and objectives as described in the bullets below. Use the bullets as guidelines for completing this section.>

- *Define the purpose and scope of the project.*
- *Describe any considerations of scope or objectives to be excluded from the project or the deliverables.*
- *Ensure that the statement of scope is consistent with similar statements in the business case, the project charter and any other relevant system-level or business-level documents.*
- *Identify and describe the business or system needs to be satisfied by the project.*
- *Provide a concise summary of:*
  - *the project objectives,*
  - *the deliverables required to satisfy the project objectives, and*
  - *the methods by which satisfaction of the objectives will be determined.*
- *Describe the relationship of this project to other projects.*
- *If appropriate, describe how this project will be integrated with other projects or ongoing work processes.*
- *Provide a reference to the official statement of project requirements (e.g.: in the business case or the project charter).*

1.2 Assumptions, Constraints and Risks

<summarize the project assumptions, constraints, and risks as described by the bullets below. Use the bullets as guidelines for completing this section.>

- *Describe the assumptions on which the project is based.*
- *Describe the imposed constraints and risks on the project such as:*